

ECW Diocesan Board Meeting  
Archives Report  
September 6, 2011

All of the archives supplies are in! My final dissertation deadline is Sept. 21. Once that is done, the ECW papers are first on my list of projects to finish, after I take a long nap and thoroughly clean my house. Thank you all for your patience with the dissertation process over the past four years. Prayers are truly appreciated for focus and endurance over the next few weeks. Once I graduate in December, I hope to see everyone much more!

I have spoken with Jim Baggett at the Birmingham Public Library Archives, and will set up the finding aid and folder labeling system to coordinate with the Public Library system. He is very thankful to the ECW for allowing the library to house the papers, and also for donating the supplies for the collection, as well as the processing labor. Given the budget cuts public programs have faced, he is very, very grateful for this assistance.

I am looking forward to seeing everyone at Fall Conference. Please bring any remaining materials that need to be archived to Fall Conference. If you will be rotating off the board in October, please remember to only pass along materials for your specific office to your successor. For instance, if you are the treasurer, please do not pass along reports from other offices such as the archives report. Pass along only materials related to the office of treasurer.

If you are rotating off the board and have kept all of the reports from other offices, but they cannot be passing along and you don't want them for your personal files, please feel free to bring them to me at Fall Conference. I will be glad to use them to fill possible gaps in the archival records.

I will go over record keeping procedures with the new board members.

See you in October!

-Valerie Pope Burnes